East Boulder County Water District

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Board of Directors Regular Meeting

Virtual Meeting Held with Zoom

11 July 2022

Mark Johns (President) called the meeting to order at 4:15 PM. Those in attendance via video were the board members Marsh Lavenue, Catherine Gee, Yvonne Gates and Bob Champ. Mary Wagner (Bookkeeper) and Peter O’Brien (Operations) were also present.

# Public Comments

No members of the public joined the meeting.

# Secretary’s Report

The minutes of the 13 June 2022 meeting were discussed.

Mark Johns made the motion that we approve the minutes of the 13 June 2022 meeting. Yvonne Gates seconded the motion, which was approved unanimously.

# Reports from Consultants and Committees

## Finance Report

Mary Wagner had e-mailed the financial packet to the board. The water usage spreadsheet was also e-mailed.

The Audit Exemption has been accepted.

Mary went through the remaining financial statements and the board approved the financial statements and the transactions.

## IT Report

The bill from Omni Network Designs was $105 for the month, which is the usual amount for monthly maintenance.

**System Operations Report– 06/01/2022-06/29/2022**

|  |  |
| --- | --- |
| 06/01/2022 | • pump house check 0.89mg/l free |
| 06/02/2022 | • Administrated bill |
| 06/08/2022 | * pump house check 0.93mg/l free * collect sample 7780 Spring Dr. |
| 06/13/2022 | * pump house check 0.99mg/l free * board meeting |
| 06/15/2022 | • pump house check 1.15mg/l free |
| 06/22/2022 | * Pump house check 1.01mg/l free, * tank inspection and report |
| 06/26/2022 | • respond to low pressure emergency, |
| 06/27/2022 | • responded to leak at 12 Benchmark |
| 06/29/2022 | * Pump house check 0.97mg/l free * meter reads |

The sample collected on 8 June tested within satisfactory limits. Marsh and Peter responded to the problem on 6/27 at 12 Benchmark, which was repaired.

A Lafayette water main break occurred, which may have lowered our storage tank level. Peter, upon reviewing the tank level noticed a vacuum sensor out of adjustment, which affected the running of the pumps. Peter will look into replacing the gauge. This caused the low-pressure emergency on 6/26.

**System Operations Fire Report – 06/08/2022-06/29/2022**

|  |  |
| --- | --- |
| 06/08/2022 | * JR Locates 3,5,7,8,9,12 Benchmark * JR Locate 7274 Panorama Dr. * JR Locate 7331, 7302 Spring Ct. * JR Locate 7271 Spring Dr. * JB Locates 7235 Empire Dr. * JB Locates 963 Paragon Dr. * JB Locate 535 and 499 Apollo Dr. |
| 06/13/2022 | * Locate 7258, 7492, 7435, 7391 Spring Drive. * Locate 7316, 7366, 7340, 7225 Empire Drive. * Locate 1029, 996 and 657 Paragon Drive * locate 7575 Panorama and 1 Benchmark |
| 06/15/2022 | * hydrant flushing 7529 Skyway Ct. ~30 minutes 0.46 to start, 0.96 post flush, * 11 Benchmark ~15 minutes 0.81mg/l free, * 7225 Empire Dr ~30 minutes 0.31 to start 1.09 post flush, 281 Ponderosa Dr   ~20 minutes 0.78 to  start 0.90 post flush |
| 06/22/2022 | * pump house check Locates at 7222, 7233, and 7289 Spring Dr. pump house check,   and tank inspection   * program and install meter and radio at 12 Benchmark Dr. |
| 06/27/2022 | • Locates 7432 Empire Dr., and 1000 Spring Dr. |
| 06/28/2022 | * Locate 12 Benchmark * Locate 7302, 7331 Spring Ct., * Locate 7271 Spring Dr, 7274 * Locate 7486 Panorama Dr |
| 06/29/2022 | * Locate 7526 Spring Dr., * Locate 610 longs Peak, * Locate7534 Skyway Ct * Locate 7380 Panorama Dr.. * install meter and program radio at 7 Benchmark |
| Monthly | • office work from Dustin for locates, CDPHE communications, etc for month of June |

# Unfinished Business

**Marshall Fire**

**FEMA**

Mark forwarded an e-mail from FEMA to the board stating that hydrant repairs and flushing of the hydrants due to the fire are not eligible for FEMA funding.

During a UBC meeting Yvonne Gates discussed the East Boulder County Water District FEMA concerns regarding the water district. Garry Sanfacon recommended that the Water District contact John Huss a key FEMA official to discuss the infrastructure needs for the water district. The information was passed along to the Board’s President Mark Johns.

Mark will attend one of FEMA’s regular Friday meetings to discuss the matter with Mr. Huss. In the meantime, Peter will schedule the hydrant repair, as the parts have been received.

Mark reviewed that FEMA will be paying about $ 20k for the immediate recovery operations

      resulting from the fire.  He also reviewed the meeting with them where they inspected the meters

      that were damaged in the fire (meters are located at the pump house).  The possibility of contamination

      rather than damage from the heat of the fire will be the basis for any public assistance funding that

      we may receive.

**District Insurance**

Mark noted that he was underwhelmed by the response of our insurance carrier regarding the fire incident. Marsh will look into the possibility of obtaining a new insurance carrier for the district.

**CDPHE**

Dustin (Boulder Water Well) has been handling the CDPHE communications and has a spreadsheet regarding customer’s service status. CDPHE has stated that by October 2024 we will have to have a service line inventory of the district denoting whether any lead service lines are in the district. Peter has noted that he has seen nothing but copper and polymeric pipes in the district. We will need someone on the board to work with Peter in satisfying CDPHE demands regarding this matter. If time is minimal, Yvonne may be able to work with Peter.

**District Notification System**

Mary has contacted White Mountain regarding their having a notification system and is waiting for their reply. Also, Catherine has looked into possible methods. We will review at the next meeting. Catherine noted that the Boulder Water Well hydrant flush schedule had been posted.

**Lead & Copper Rules Revision**

This matter was covered under CDPHE.

**CCR Report**

Yvonne noted the report has been submitted.

# Directors Comments and Other Matters to Come Before the Board

No comments were noted.

# Adjourn

A motion was made to adjourn by Mark Johns, seconded by Yvonne Gates and unanimously approved. The meeting was adjourned at 5:10 PM.

The secretary respectfully submits the above.

Robert Champ; 7/11/22